# **

# To Change Revisions

/MDM

#3

**To Copy existing Record (New part entry) Retaining Vendor info**.

/MDM

#3

1st Line: New Part #

2nd Line: ? (copy part similar containing correct vendor info)

place 1 in front of existing part # to copy

Enter

Description screen will show (Alter as required for new part)

F8 to create

Update vendor part # or HME drawing Size/Revision Level

Enter

F8 (MUST DO) to UPDATE Record

#2

Clear out warehouse location

Clear out price

Verify correct supplier is showing

#1

Verify description is correct

Enter

Enter

Clear out prices

Verify correct purchasing officer

# To see a bill of material

/MDE

#10

20\_\_\_-ALL

(Tab Key)

(Tab Key) A

# To get a warehouse location or vendor

/STOCKI

#3

**Is allocated to a truck**

/PCE

#3

Part #

To delete a part #

/MDM

#3

Item#

F11 (enter)

F11 (enter)

#2

Item#

F11 (enter)

F11 (enter)

#1

Rename to “CODE FOR DELETION” all CAPS

Clear Search Words

Flag Item For Deletion 1=Delete

enter today’s date

**(must do in 3,2,1 order to work)**

# To find part #’s containing a certain word

/INE

#3

?

search type = 1

search criteria = (enter word)

**If you only have a vendor # & our looking for HME #**

/STOCKI

#13

# To find out everything ever bought from a certain vendor

/PM

#1

#12

supplier =?

# Has the basket been picked

/PCE

#1

20\_\_\_P0

Released=in process

Confirmed=not picked

Active=Picked

**To see where a part was used (with groups)**

/MDE

#11

**To see where a part was used (with out groups if archived will not show up)**

/STOCKI

#8

# To add notes to a part # record

/MDM

#3

(shift F9)

To run a report of all of a base # in inventory

/IN

#4

#1

1=summery

1=summery

Item? 62241-1-BR to 62241-25-BR

To print

Shift F6

2

OUTQ(MACK3SI)

# Delivery date of Commercial Chassis

/PM

#1

#11

CCXXXXX (ex. CC20363)

# Where a part was bought

/PM

#21

to get details (enter 2)

**Movement History**

/INE

#4

Item..?..<Item #>

Stockroom..?..<ST>

All -’s are issuing OUT to truck, all +’s are returns coming back from truck or order

**To Confirm Truck Structures (CDF-P, OES-P, CAL EMA-P)**

/MDE

#7

Parent Item..?. <Truck Number-ALL> **(Need to add –ALL to truck number)**

Route..?. “**A**”

<enter>

Skip first screen, nothing important there

<enter>

Route structure is next, shows –P –CH –BODY all different structures

**To Find Next Available Part Number**

/MDE

#11

F4

Enter known part number in “Position To” field

Page down to desired part number

# 

/MDM

#21

Enter

Parent Item….**22201-P** (ex. S/N-Pump, can be –P, –C4, etc.)-new BOM #

Route….**A**

Enter

Enter

Process Route Maintenance-Input menu with (ex.22201-P) BOM will appear with nothing

Shift F5 (which is F17)=copy route

Note: must copy top level structure if want all sub structures to also be copied

Screen will appear-look toward the bottom for

Include at Sequence Number **20** (will always be 20)

Copy from Item….**22173-P**

Route….**A**

Enter (entire BOM will show)

Scroll down to bottom of BOM

Enter Operation to be copied from **10** to **690**

(purpose of scrolling down is to see where each BOM # sequence ends-varies)

Enter

Should have copied everything from BOM you copied under your new (ex.22201-P)

F8 (to create)

F3 (to exit)

F19 (shift F7) to Re-Sequence

**Refer to (AS400-Notes-ammending-manufacturing-order.doc)**

To modify areas of copied BOM

**Deletion of entire BOM after copied**

/MDM

#21

Enter

Process Route Header Maintenance menu (1st screen)

F11

F11 (2nd time-to confirm deletion)

Will delete entire BOM

# 

/MDM

#21

Parent Item….**22173-P** (example S/N-Pump, can be –P, –C4, -BD2, etc.)

Route **A** (Always will be “A” for everything to show)

Enter

Enter

Process Route Maintenance menu will appear

**To change a quantity in the BOM**

1. Seq.s

Enter

Input Item Maintenance menu will appear

Input Item….**62518-260** (Add group here or single line item part #)

Issuing Stockroom….**ST** (Will always be “ST”)

Quantity Per Lot….**2** (Add quantity required here)

Enter

Enter (will return back to Process Maintenance menu to review quantity update

F8 (to allow change to occur)

F12 (to cancel modification)

**To add item in the BOM**

Look toward bottom of Process Route Maintenance menu

Enter Sequence to Maintain (Ex. 471) this will be where you want to appear in BOM

(471 will sequence after 470)

Note: If out of numbers in order and need additional #’s (F19)

Input Item Maintenance menu will appear

Input Item….**62236-118L** (Add group here or single line item part #)

Issuing Stockroom….**ST** (Will always be “ST”)

Quantity Per Lot….**1** (Add quantity required here)

Enter

Enter

F12 (to return to Process Route Maintenance menu to view updates)

F8 (to allow change to occur)

F12 (to cancel modification)

**Deleting item in the BOM**

**1** Seq.s

Enter

F11

To confirm deletion (F11) again

If won’t delete and in the middle of deletion just hit enter and when done hit F8 to process

****

/MDM

#3

Enter

Item….**22173-P** (ex. S/N-Pump, can be –P, –C4, -BD2, etc.)

Base on Item….**22174-P** (ex. Copy and existing record to follow suit)

Note: -BODY is top level structure and –BD1, -BD2, -BD3 are sub-structures

Enter

F8 (to create)

Enter

Enter

F8 (to allow creation to occur)

F3 (to exit menu 3)

\*Note: Just like entering a new part #

#1

Enter

Item….**22173-P**

Enter (4 times to view information)

#2

Enter

Item….**22173-P**

Stockroom….**ST**

Enter (3 times to view information)

**To Structure BOM**

#21

Enter

Parent Item….**22173-P**

Route….**A**

Enter

Enter

Blank Screen will appear (Process Route Maintenance-Inputs)

Look toward bottom of Process Route Maintenance menu

Enter Sequence to Maintain **10**

Enter

Input Item….**62518-100**

Issuing Stockroom….**ST**

Quantity Per Lot….**1**

Enter

Enter

Can continue to enter next group or single line item (to complete BOM)

Sequencing will automatically jump in lots of 10

F12 (to return to process maintenance menu)

F8 (to process when done)

**Deletion of entire BOM after copied**

/MDM

#21

Enter

Process Route Header Maintenance menu (1st screen)

F11

F11 (2nd time-to confirm deletion)

Will delete entire BOM

****

/MDE

#27

Enter

From Item….Serial #**-ALL**

To Item….Serial #**-ALL**

Note: Must enter both fields or will run for hours

Route….**A**

Component Route….**3**

Batch Quantity….**1**

Costing Method….**3**

Enter

Enter

Control (button to clear)

Shift F6

You will have to hit F5 (refresh) a few times to see your print job

Opt **2**

Enter

Change Spooled File Attributes menu

Printer…. **Glenpdf** (change printer name)

Enter

F5 (updates screen) Sts should switch to HLD

Opt **6** (to Release)

Enter

F5 (updates screen) Sts should switch to MSGW (message wait)

Opt **7** (to see message)

Enter

Reply….**i**

Enter

Enter

F5

F3 (to exit printer spool)

****

/MDE

#27

Enter

From Item….Serial #**-ALL**

To Item….Serial #**-ALL**

Note: Must enter both fields or will run for hours

Route….**A**

Component Route….**2**

Batch Quantity….**1**

Costing Method….**1**

Material Costs….**2**

Enter

Enter

Control (button to clear)

Shift F6

You will have to hit F5 (refresh) a few times to see your print job

Opt **2**

Enter

Change Spooled File Attributes menu

Printer…. **Glenpdf** (change printer name)

Enter

F5 (updates screen) Sts should switch to HLD

Opt **6** (to Release)

F5 (updates screen) Sts should switch to MSGW (message wait)

Opt **7** (to see message)

Enter

Reply….**i**

Enter

Enter

F5

F3 (to exit printer spool)

****

Once you have received the proper drillings and drivelines from the engineer they need to be entered into the BOM and MO.

Step #1

/MDM

#21 (Routes/Structures)

Drillings:

S/N-V

Route A

Enter twice

Page down to DRILLINGS

Insert specified drillings from “Frame Drilling Sheet”

F17 (Shift + F5)

F8

Drivelines:

S/N-4

Route A

Enter twice

Page down to OPER 63 (INSTALL DRIVELINES)

Insert specified drivelines from “Major Component Sheet”

F17 (Shift + F5)

F8

Note: For every 62951-2 driveline used must add clamps 60104-2 (2)

Step #2

/PCM

#1 (Maintain Orders)

Production Order – S/N40

Enter

F18 (Shift + F6)

Page down to the tire section

Add the Drivelines right before the tires

F19 (Shift + F7)

F8

****

/MDE

#11 (Inputs Where-Used)

F16 (Shift-F4) opens a dialog box

Enter the base part number – dash - ? and hit enter for a list of all dash numbers for that base number

Put the question mark anywhere in the part number to see what exists. As an example, 44313-10? Will give you all of the numbers greater than 44313-100.